

# Data protection – OSRAM's data protection standards

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1. OSRAM ensures that all employees are given **training in data protection** to an adequate extent in compliance with the law. We respect the privacy of our customers and employees.
2. Personal data is used only for the **purpose** for which it was collected.
3. If requested, OSRAM provides consumers, customers and employees with **information on the data stored on them**.
4. OSRAM has implemented a process for **reporting data protection violations**.
5. Before personal data is collected, OSRAM provides **information** on the content, nature and scope of the collected data in transparent form.
6. OSRAM practices **privacy by default** – consequently, OSRAM does not apply any method of consent by default.
7. Compliance with data protection principles is part of product and process design from the outset (**privacy by design**).
8. Customers and employees can **object** to processing of their personal data in accordance with statutory regulations.
9. OSRAM transfers personal data only if there is a legal basis for doing so (consent, legitimate interest) and an **adequate level of data protection at the recipient** is ensured.
10. If the purpose for which the data is used no longer exists, the data is **erased**, overwritten or indicated appropriately if statutory retention periods so stipulate.