

## Shipping Instructions for suppliers

Dear valued supplier!

We kindly ask you to follow below mentioned shipping instructions for shipments to:

ams International AG  
Eichwiesstrasse 18b  
8645 Jona  
SWITZERLAND

For shipments with max. 68 kg for the heaviest package and total shipment is not more than 300kg – not on pallets – please use FedEx Express

- Choose as Billing option:  
*Bill transportation charges to: Recipient*  
*Bill duties and taxes to: Recipient*  
For account number kindly refer to individual buyer
- Kind of Service: FedEx International Priority
- Do not insert a value inside the field declared or carriage value – ams-OSRAM Group is already transport insured!  
The sender (supplier) will be held liable for incurred insurance costs.
- Insert our purchase order number inside field reference
- Shipment Consolidation: In case of more shipments to the same recipient address, consolidate into one shipment per day.

For >300 kg chargeable weight or for pallet(s) please contact the responsible purchaser + [globaltransport@ams-OSRAM.com](mailto:globaltransport@ams-OSRAM.com)

For cross-border shipments a Shipping/Customs Invoice is needed.

Please find below mentioned, what has to be included in a Shipping/Customs Invoice:

- Exporter/Sender
- Bill to:
- Ship to:
  
- Invoice No.
- Total gross weight
- Freight Terms
- Currency
- Commodity Description
- Waybill number
- Date
- Total net weight
- Unit Price
- Country of Manufacture
- Tax ID No.
- Total no. of pieces
- Total Amount
- HS Code (Harmonized System)