

General Information for Osram OS Regensburg

■ Invoice - Address

OSRAM Opto Semiconductors GmbH
CF AP
Postbox 200409
93063 Regensburg, Germany

■ Order Confirmation

RbgOrderConfirmations@osram-os.com

or Fax [+49 \(0\) 941- 850 - 4446666](tel:+49(0)941-850-4446666)

Note: Please send us the order confirmation within 3 workingdays after receipt of the order.

■ Delivery - Adress

Factory Regensburg:

OSRAM Opto Semiconductors GmbH
Leibnizstrasse 4
93055 Regensburg
Germany

Factory Penang:

OSRAM Opto Semiconductors GmbH
Bayan Lepas Free Inustrial Zone
11900 Penang
Malaysia

Contact persons invoicing

alphabetical order

Vendors from A-K

Mrs. Petra Ferenczi

Tel: +421 35 64 64 343

Fax: +421 35 64 64 879

Petra.Ferenczi@osram.sk

Vendors from L-Z

Miss Silvia Baloghova

Tel: +421 35 64 64 213

Fax: +421 35 64 64 899

Silvia.Baloghova@osram.sk

Contact for Advance Payment and Bank Guarantees

Frau Carmen Schwarz

Tel: +49 941 850-3003

Fax: +49 941 850-3313

Carmen.Schwarz@osram-os.com

Note: Advance Payment only under certain preconditions and individually agreed with OSRAM OS Purchasing

Mandatory information invoicing

Germany and EU-Countries

- Complete + correct name and complete + correct address of the beneficiary
- Tax number or sales tax-Id.no. (Ust-IdNr.)
- Invoice date, alternative issue date of the invoice
- Reference to the original invoice stated on credit notes
- Declaration of the agreed discount (if existing)
- Date of delivery or other services respectively date of receipt by advance payment
- Quantity and standard description of the subject of delivery respectively the complexity and character of the other service
- Invoice number (unique and continuous)
- Tax amount and tax rate
- Total invoice value
- Services: performance record, signed by OSRAM coordinator

PO No., invoice recipient etc. ref. to OSRAM OS purchase order

Mandatory information invoicing

Non EU-Countries

- Complete + correct name and complete + correct address of the beneficiary
- Tax number or sales tax-Id.no. (Ust-IdNr.) of OSRAM OS
- Invoice date, alternative issue date of invoice
- Reference to the original invoice stated on credit notes
- Declaration of the agreed discount (if existing)
- Date of delivery or other services respectively date of receipt by advance payment
- Quantity and standard description of the subject of delivery respectively the complexity and character of the other service
- Invoice number (unique and continuous)
- Total invoice value
- Services: performance record, signed by OSRAM coordinator

PO No., invoice recipient etc. ref. to OSRAM OS purchase order

Further Information online in the Supplier Portal

http://www.osram-os.com/osram_os/EN/Supplier_Portal